

MINUTES  
TOWNSHIP OF EDWARDSBURGH/CARDINAL  
ENVIRONMENTAL SERVICES/PUBLIC WORKS  
COMMITTEE OF THE WHOLE  
SPENCERVILLE MUNICIPAL OFFICE

April 23, 2007

Present: Chair H. Cameron  
Mayor L. Dishaw  
Deputy Mayor F. Noccey  
Councillor D. Gladstone  
Councillor L. Levere  
Councillor P. Sayeau  
Councillor K. Jones

Staff Present: J. Grant, Chief Operator Environmental Services  
L. Rooney, Manager Public Works  
R. Trivett, CAO/Treasurer

1. Call to Order:

The meeting was called to order by Chair Cameron at 7:40 p.m.

2. Amendments to the Agenda

Councillor Sayeau requested an in camera session.

Chair Cameron requested that item 5 be moved to 4 on the agenda.

3. Disclosure of interest – None

4. Approval of Minutes

Moved by: P. Sayeau

Seconded by: F. Noccey

That the minutes of the meeting of March 26, 2007 be approved as circulated.

CARRIED

5. Deputations

Sandra Mancini, South Nation Conservation

Randy Morey, Kollard Associates

Jeff McVey, United Counties of Leeds and Grenville

Canal Bank Stabilization

Mr. Morey presented the Committee members with an executive summary of the report prepared by Kollard Associates and representative photographs of the problems with the Canal Bank. He reviewed the results of the study, the apparent causes of the subsidence and alternate proposal for remediation. A copy of

Kollaard Associates letter of February 21, 2007 re: Cost estimates for remedial measures was distributed and reviewed. Mr. Morey emphasized that the main issue was the safety of pedestrians.

6. Business arising from the minutes

a) Power Boat Trials

Councillor Levere reported on discussions to date with Mr. Overberry, Labourfest Committee and South Dundas. The Labourfest Committee will be speaking directly with Mr. Overberry.

b) Ribbon Sign Contest 401 Signs

The submissions for the ribbon signs were reviewed and the Committee members voted secretly for their preferred design. "Home of Galop Canal" received the majority of votes

7. Environmental Services – Chief Operator's Report (copy attached)

The Committee requested the date and staff attending Spills Response Training with Spills Management Inc.

The Lagoon discharge took place from April 7 to 17. The volume of discharge will be identified in the report.

The force main ruptured April 18 on Dishaw Street. Bell split and pipe failed. repairs took from 6:00 am to 7:00 pm. Costs of remedying the failure will be provided in the next report. All invoices are not in yet.

No student who worked for the Department in the past applied for the summer position this year.

The Committee requested more details on operations – what was done or planned to be done.

The target date for submission of the application to change the water treatment C of A is mid May. The piping is under design.

Training is performed weekly, usually 2 hours per week.

Water main flushing will commence April 30 and has been advertised. Each valve on the system is tested, about 20 minutes per valve. There are 138 operating valves on the distribution system and one for each hydrant of which there are 65-75 in Cardinal. this year some of the hydrants will need to be flow tested.

The Committee requested the following additional information on future reports:

-Statistics on septage receipts at the Wastewater Treatment Plant

-What training is proposed on a monthly basis.

Councillor Jones asked what the protocol was for interviewing job applicants since it appears to be different for each Department.

6a) Drinking Water Quality Management Systems RFP

Terms of reference are being developed. Implementation will be 2009.

6b) Adelaide Street Pumping Station

There has been no further vandalism. Security costs are included in the preliminary capital budget.

8. Public Works – Manager’s Report (Copy attached).

The quote for solar powered sign lighting assumes there is sufficient capacity to provide several days lighting.

Half load limits will likely come off May 1.

The Manager of Public Works responded to questions regarding the application of gravel and the tender for gravel. He was requested to have a report for the May 7 outlining which roads were scheduled to receive gravel. Townline roads are to be added to the 5 year capital works plan. He is to call the Township of North Grenville about the condition of Latimer Road.

Moved by: F. Noccey

Seconded by: K. Jones

That the tender for gravel from Tackaberry @ \$8.48 per tonne be accepted.

CARRIED

McNeilly Road is considered a class 6 road by provincial standards. Traffic of 400 vehicles per day might warrant surfacing the road.

Funding for the Frederick Street crossing has been announced by Transport Canada.

9. Chief Administrative Officer’s Report

9a) Old Cardinal Library Demolition

Moved by: F. Noccey

Seconded by: K. Jones

That tenders be called for the demolition of the building.

The CAO was directed to contact the previous year regarding arrangements to display the plaques from the old building.

Frederick Street crossing costs were dealt with in the Manager of Public Works report.

10. Action Items

a) Ainsworth Report

Moved by D. Gladstone

Seconded by: K. Jones

That we proceed with step 1 of the proposal.

CARRIED

b) Marine Station Road

Road is a class 4-5 in the provincial classification. The Manager of Public Works was directed to contact the H. Garlough to discuss long term plans for the road

c) Correspondence from J. Patrick.

Manager of Public works was directed to paint the signs identified. Mayor Dishaw will inform Mr. Patrick that the Township cannot cut trees/bushes on private land.

d) 14 Flett Street sinkhole

The Township has not accepted the subdivision at this time and it will have to comply with the drainage plan before acceptance. He will contact the developer to resolve the problem.

e) Northwest Corner of County Rd 2 and Walker Street.

Direction was given to try to resolve the drainage problem by installing "Big O" and if it is not a success to return to the Committee with a detailed proposal.

11. New Business

a) Water Street and Spencerville Bridge

The damage to Water Street will be repaired by the bridge contractor. The Manager of Public Works will follow up with the County in this regard. The catch basin at the corner of Water Street and South Street will be repaired in Township staff.

b) Earl Bass Driveway

Manger of Public Works will contact Mr. Bass regarding the problem.

c) Reid Street Lawn Damage

Public Works will repair when they receive topsoil.

d) Grading Roads

Public Works graded roads on Saturday because of equipment problems during the week.

e) Canal Bank Drainage.

The County will install "Big O" along the Canal Bank. The Manager of Public Works is to follow up with the County.

f) Canal Bank Controlled Burn

Not successful.

g) Landfill Buffer Acquisition  
Purchase closes May 12, 2007

h) Road Sign – Helen and Dishaw  
Sign post needs to be rotated.

i) Canal Bank  
Groundhog problem is recurring Manager of Public Works directed to contact Nuisance Wildlife Control to remove the groundhogs.

j) Kain Road Drainage  
Road ditches do not drain the Connolley property. Ward 1 councillors are to meet the Manager of Public Works onsite to review the problem.

k) Compost Area  
Manager of Public works directed to provide details as to Ministry of the Environment requirements for the next meeting.

l) McNeily Road  
Councillor Sayeau will respond to Mr. Ferrey.

#### 12. In Camera Session

Councillor Sayeau withdrew his request for an in camera session.

#### 13. Date of Next Meeting

Monday May 28, 2007, 7:30 pm Council Chambers

#### 14. Adjournment

Moved by L. Dishaw  
Seconded by: K. Jones  
That the meeting do now adjourn at 11:00 p.m.

These minutes were adopted by the Environmental Services/Public works  
Committee of the Whole on the 28<sup>th</sup> day of May 2007.

Hugh Cannon  
Chair

R. Powell  
Secretary

6.

**Committee of the Whole Meeting**  
**Monday April 23, 2007**

**Overview of Operations for Environmental Services**

1. Normal Day-to-Day operations going well.
2. Staff completed Spill Response Training with Spills Management Inc.
3. Lagoon discharge for 2007 is complete.
4. We had a force main rupture on April 18<sup>th</sup>, 2007
5. We have seven applications for the Student position.

**Proposed Work:**

- a) Routine Operations, maintenance and continue up-grades & repairs.
- b) Application for change to C of A for WTP, spill containment & Air Scour is being worked on by TRG and Ecodyne.
- c) Training
- d) Water main flushing and isolation valve operation (commencing week of April 30<sup>th</sup>, 2007)

**Action Items:**

# Public Works Report

Apr / 07

## 1. Cardinal Business Signs, 401 Corridor

Received estimate for solar powered lighting of \$3042.97 each.

## 2. Half Load Restrictions

Paved roads are now posted.

## 3. Loosetop Roads

Resurfacing Tender results.

## 4. McNeilly Rd.

In 2000, we placed 1500 tonnes of granular on roadway. The entire road was ditched and new culverts were placed in 2003, and also ditched easterly along the unopened road allowance to improve drainage in the area. The UCLG Public Works Dept. contributed equally to the overall cost of this work, approximately \$7000, and the road was dressed with an additional 836 tonnes of gran "m" in 2004.

L	W.	sq.m	5/8 (t)	\$	2"	\$	culv	\$	HL-4 (t)	\$	total
1500	7.10	10650	3993.8	\$39,938	8626.5	\$86,265	2	\$3,000	1,331	119,813	\$249,015

## 5. Scott Rd. Landfill Amnesty Day

Date set for Apr. 28th, and coordinated with Augusta Twp.

## 6. Johnstown Streetlighting

Lighting improvements included in proposed budget for discussion.

## 7. J.H.S.C.

Held inaugural meeting of Joint Health and Safety Committee on Apr. 24<sup>th</sup>.

## 8. Frederick St. Railway Crossing

Received copy of CN Rail Cost estimate for crossing improvements. Township of Edwardsburgh/Cardinal responsible for 12.5% of project.

	qty	unit price	cost	cnr	estimate
1 site prep	ls	ls		\$3,000.00	\$294,200.00
2 earth ex		400	\$15.00	\$6,000.00	
3 earth borrow		1400	\$13.00	\$18,200.00	
4 hl-3		150	\$100.00	\$15,000.00	
5 gran a		600	\$15.00	\$9,000.00	Total \$461,100.00
6 gran b		1100	\$14.00	\$15,400.00	
7 guiderail		244	\$30.00	\$7,320.00	
8 anchor blocks		8	\$900.00	\$7,200.00	
9 topsoil		60	\$50.00	\$3,000.00	
10 seeding		800	\$3.00	\$2,400.00	
11 erosion control	ls	ls		\$3,000.00	
12 traffic control	ls	ls		\$12,000.00	
13 property acquisition	ls	ls		\$30,000.00	
14 eng design	ls	ls		\$9,200.00	
15 eng supervision	ls	ls		\$11,000.00	
<b>subtotal</b>				<b>\$151,720.00</b>	
16 contingency	ls	ls		\$15,180.00	
<b>Total</b>				<b>\$166,900.00</b>	
				<b>our share</b>	
				<b>12.50%</b>	<b>\$57,637.50</b>

Waiting for confirmation of funding from Transport Canada.