

**MINUTES
REGULAR MEETING
MUNICIPAL COUNCIL
CORPORATION OF THE TOWNSHIP OF EDWARDSBURGH/CARDINAL
SPENCERVILLE MUNICIPAL OFFICE
MONDAY, JUNE 15, 2009
7:30 P.M.**

PRESENT:

Larry Dishaw, Mayor
Frank Noccey, Deputy Mayor
Hugh Cameron, Councillor
Lawrence Levere, Councillor
Patrick Sayeau, Councillor

REGRETS:

Donna Gladstone, Councillor
Kirk Jones, Councillor

STAFF PRESENT:

Russell Trivett, CAO/Treasurer
Debra McKinstry, Clerk/Planning Administrator

1. Call to Order

Mayor Dishaw called the meeting to order at 7:30 p.m.

2. Amendments to Agenda – None

3. Disclosure of Interest – None

4. Minutes of Previous Meetings

a) Regular Meeting of June 1, 2009

R2009-284

Decision: Moved by: H. Cameron seconded by: P. Sayeau that Municipal Council approves the minutes of the regular meeting of Council dated June 1, 2009.

Carried

b) Special Meeting of June 3, 2009

R2009-285

Decision: Moved by: P. Sayeau seconded by: H. Cameron that Municipal Council approves the minutes of the special meeting of Council dated June 3, 2009.

Carried

5. Deputations

a) Mr. Steve Fournier, Service Delivery Review

Mr. Fournier was present to determine the focus of the proposed service delivery review. Council discussed the need to ensure issues such as staffing, salary grids, succession planning, and scope of duties are appropriately addressed. The review will include administrative staff, but not operational staff. Mr. Fournier suggested that the recently completed review in North Grenville would be a good example to look at. Mr. Fournier advised that his proposal would be submitted by the end of June and that the review would take approximately three to four months to complete.

6. Committee Reports

a) Meadowlands Subdivision Public Meeting

R2009-286

Decision: Moved by: L. Levere seconded by: P. Sayeau that Municipal Council receives the minutes of the public meeting for Meadowlands Subdivision dated June 2, 2009.

Carried

b) Administration & Finance Committee of the Whole

R2009-287

Decision: Moved by: P. Sayeau seconded by: H. Cameron that Municipal Council approves the minutes of the Administration & Finance Committee of the Whole meeting dated June 8, 2009.

Carried

c) Planning Advisory Committee

R2009-288

Decision: Moved by: F. Noccey seconded by: L. Levere that Municipal Council approves the minutes of the Planning Advisory Committee meeting dated June 9, 2009.

Carried

7. Action Items

a) Purchase of 1 Ton Truck for Public Works Department

R2009-289

Decision: Moved by: H. Cameron seconded by: P. Sayeau that Municipal Council authorizes the purchase of a 2007 Ford F-550 1 ton truck from Riverside Pontiac Buick at a price of \$45,800.00.

Carried

b) Purchase of Plow Truck for Public Works Department

R2009-290

Decision: Moved by: L. Levere seconded by: P. Sayeau that Municipal Council authorizes the purchase of a 2010 International plow truck from Kempville Truck Centre at a price of \$126,171.00.

Carried

c) Culvert Replacement Tender

R2009-291

Decision: Moved by: F. Noccey seconded by: L. Levere that Municipal Council awards the tender for culvert replacements on Ventnor and Hyndman Roads to Cruickshank Construction at a cost of \$268,800.00.

Carried

d) Upgrades to Cardinal WTP Tender

R2009-292

Decision: Moved by: H. Cameron seconded by: L. Levere that Municipal Council awards the tender for upgrades to the Cardinal Water Treatment Plant to Prescott Machine & Welding at a cost of \$7,940.00.

Carried

e) Severance Application - Adams

R2009-293

Decision: Moved by: L. Levere seconded by: H. Cameron that Municipal Council recommends in favour of Consent Application B-32-09 (Adams/Reddick/Cook) as recommended by the Planning Advisory Committee.

Carried

8. By-laws

a) Easement Agreement Greenfield Ethanol

R2009-294

Decision: Moved by: F. Noccey seconded by: H. Cameron that the mover be granted leave to introduce a by-law to authorize an agreement with Greenfield Ethanol (Johnstown) Inc. at the Port of Prescott, and this shall constitute first and second reading thereof.

Carried

R2009-295

Decision: Moved by: F. Noccey seconded by: H. Cameron that a by-law to authorize an agreement with Greenfield Ethanol (Johnstown) Inc. at the Port of Prescott be now read a third time and finally passed, signed, sealed and numbered 2009-40.

Carried

b) Accessible Customer Service Policy

R2009-296

Decision: Moved by: P. Sayeau seconded by: L. Levere that the mover be granted leave to introduce a by-law to establish a policy with respect to accessible customer service, and this shall constitute first and second reading thereof.

Carried

R2009-297

Decision: Moved by: P. Sayeau seconded by: L. Levere that a by-law to establish a policy with respect to accessible customer service be now read a third time and finally passed, signed, sealed and numbered 2009-41.

Carried

c) Amend 2008-27 License Agreement for Floating Chalet

R2009-298

Decision: Moved by: L. Levere seconded by: H. Cameron that the mover be granted leave to introduce a by-law to amend By-law 2008-27, being a by-law to authorize the Mayor and Clerk to execute a license agreement with owners of floating chalets affixed to municipal property, and this shall constitute first and second reading thereof.

Carried

R2009-299

Decision: Moved by: L. Levere seconded by: P. Sayeau that a by-law to amend By-law 2008-27, being a by-law to authorize the Mayor and Clerk to execute a license agreement with owners of floating chalets affixed to municipal property be now read a third time and finally passed, signed, sealed and numbered 2009-42.

Carried

9. Correspondence

R2009-300

Decision: Moved by: H. Cameron seconded by: L. Levere that the correspondence as circulated and read be actioned as directed.

Carried

10. Accounts

a) Municipal Accounts

R2009-301

Decision: Moved by: L. Levere seconded by: F. Noccey that Municipal Council approves payment of municipal invoices as follows:

Listing dated June 15, 2009, 10:09 a.m.	\$652,850.81
Listing dated June 15, 2009, 1:49 p.m.	\$193,510.44
US Cheque Register dated June 15, 2009	\$1,653.00 (US\$)

Carried

b) Port of Prescott Accounts

R2009-302

Decision: Moved by: F. Noccey seconded by: P. Sayeau that Municipal Council approves payment of Port of Prescott invoices on the attached listings:

Batch No. 19	\$220.34
Batch No. 20	\$54,224.07

Carried

c) Amendments to Budget – None

11. Mayor's Report

Mayor Dishaw advised of meetings and events he had attended since the last regular Council meeting. He noted upcoming meetings events between now and next regular Council.

12. Staff Reports

a) CAO's Report

There has been a maintenance request received for the Crowder Drain. South Dundas Township is doing maintenance on the Thorpe Ellis Drain, which affects owners on the Sayeau Drain in Edwardsburgh/Cardinal. A verbal request has been received for maintenance on the Malcolmson/Slobogan Drain.

b) Clerk's Report

- The ad hoc committee to develop materials for the Eastern Ontario Showcase event will meet June 19 at 9:00 a.m.
- The Clerk has recently successfully completed the fourth and final unit of the Municipal Law Program.

13. New Business

- Councillor Cameron requested direction with respect to complaints he had received about boaters speeding in the Galop Canal waters. It was agreed that the OPP would be contacted and their advice followed.
- The Cardinal Festival committee has requested an exemption for the overnight camping ban at the Legion Park for the Canada Day and Labour Day events; it is proposed to have a midway set up in the Legion parking lot. More information is required with regard to the impact of using the parking lot in this manner.

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- Food For All Food Bank has requested the use of the upstairs of the Town Hall for their Spencerville site. Renovations are proposed and it is not felt to be a suitable location.
- Councillor Sayeau will follow up on a request for a stop sign at Fourth Street and Sophia in Johnstown.
- The South Nation Conservation board meeting will be held Thursday at 9:00 a.m. at the Port of Prescott.

14. Question Period

Questions were raised with respect to the following:

- Proposed service delivery review.
- Truck tenders.
- Culvert replacement tender.
- Accessible customer service policy.
- Donation of items by Fire Department to Belarus.
- Food for All Food Bank contact person.

15. Closed Session

R2009-303

Decision: Moved by: H. Cameron seconded by: P. Sayeau that Municipal Council proceeds into closed session at 9:14 p.m. in order to address a matter pertaining to:

- Personal matters about an identifiable individual, including municipal or local board employees.

Carried

Council discussed the resumes that had been received in response to the ads for a new Public Works Manager. It was agreed that the hiring committee would meet on June 22 at 1:30 p.m. to select candidates for interviews.

R2009-304

Decision: Moved by: F. Noccey seconded by: H. Cameron that Municipal Council does now convene in open session at 9:31 p.m.

Carried

16. Confirmation By-law

R2009-305

Decision: Moved by: L. Levere seconded by: F. Noccey that the mover be granted leave to introduce a by-law to adopt, confirm and ratify matters dealt with by resolution, and this shall constitute first and second reading thereof.

Carried

R2009-306

Decision: Moved by: L. Levere seconded by: F. Noccey that a by-law to adopt, confirm and ratify matters dealt with by resolution be now read a third time and finally passed, signed, sealed and numbered 2009-43.

Carried

17. Adjournment

R2009-307

Decision: Moved by: F. Noccey that Municipal Council does now adjourn at 9:33 p.m.

Carried

These minutes were adopted by Council this 6th day of July, 2009.

Mayor

Clerk