

**MINUTES  
SPECIAL MEETING  
MUNICIPAL COUNCIL  
CORPORATION OF THE TOWNSHIP OF EDWARDSBURGH/CARDINAL  
SPENCERVILLE MUNICIPAL OFFICE  
MONDAY, MARCH 21, 2011  
6:00 P.M.**

**PRESENT:**

Bill Sloan, Mayor  
John Hunter, Deputy Mayor  
Brenda Ball, Councillor  
Charlie Burrell, Councillor  
Gerry Morrell, Councillor  
Pat Sayeau, Councillor  
Joe Scott, Councillor

**STAFF:**

Michael Wildman, Chief Administrative Officer  
Russell Trivett, Treasurer  
Debra McKinstry, Clerk/Planning Administrator  
Dave Grant, Manager Environmental Services  
Shawn Mason, Deputy Treasurer

1. Call to Order

Mayor Sloan called the meeting to order at 6:00 p.m.

2. Disclosure – None

**Consent Agenda**

Mayor Sloan reviewed the agenda one item at a time to establish matters that could be carried on the consent agenda:

Item 3a) Receipt of 2010 Summary Reports Held

3. Action Items

a) Receipt of 2010 Summary Reports for Water Systems

Councillor Sayeau noted that these reports are received annually. Mayor Sloan congratulated the Manager of Environmental Services on an excellent job.

R2011-057

**Decision:** Moved by J. Scott seconded by G. Morrell that Municipal Council acknowledges receipt of the 2010 summary reports for the Cardinal Water System and Industrial Park Water System as provided on March 14, 2011.

Carried

4. By-laws

a) Procedure By-law

Mayor Sloan noted that Council had been working on the by-law for two months and that he felt it was time to finalize it. Councillor Ball said she is glad to be able to engage citizens of the Township more proactively. Deputy Mayor Hunter said he supports the by-law, and suggested that there could be adjustments if needed later.

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Councillor Sayeau said he had several concerns with the by-law:

- Does not approve of consent agenda
- Does not approve of not being able to hold off passage of a by-law by voting against first and second reading
- Feels the by-law displays a lack of respect for elected officials and said it is up to the Mayor and Council to run the affairs of the municipality.
- Does not approve of rotating chairs or the lack of identified committees
- Feels that elected officials are abdicating their responsibilities to staff
- Suggested the new procedure by-law for the Town of Prescott is a better model
- Suggested the upcoming Standard of Care workshop indicated the level of oversight responsibilities Council had throughout the Township.

Councillor Burrell had no objections to the by-law as written. Councillor Scott pointed out that members had been advised against having too many committees. He said that members of Council take their responsibilities very seriously and have the good of the community at heart. He said that he expects all members will act with honesty and integrity.

Councillor Morrell said that every member of Council is involved in a Committee of the Whole system and that means there should not be opportunity for small groups or individuals of council to conduct the business of the municipality without the approval of the entire group of council. He said that no one Councillor should have a right to dictate to the council, rather that it is the will of council as a whole which governs, and that everyone takes their responsibilities very seriously.

Mayor Sloan reiterated that a great deal of work had already been put in to the by-law. He said the Committee of the Whole system allows everyone to input into decisions. He pointed out the opportunity for items to be brought forward for discussion through the notice of motion process and said he felt it was important that all members of Council get an opportunity to chair meetings.

R2011-087

**Decision:** Moved by: B. Ball seconded by: G. Morrell that a by-law to govern the proceedings of council and committees of council be now read a third time and finally passed, signed, sealed and numbered 2011-11.

Recorded vote requested by P. Sayeau

Councillor B. Ball	Yea	
Councillor C. Burrell	Yea	
Councillor J. Hunter	Yea	
Councillor G. Morrell	Yea	
Councillor P. Sayeau		Nay
Councillor J. Scott	Yea	
Mayor B. Sloan	Yea	
Total	6	1

Carried

b) Amend Code of Conduct for Council

Councillor Morrell noted that Council members should be setting an example for the Township. Councillor Ball agreed with Councillor Morrell. Mayor Sloan said that Council should commit to a violence and harassment free workplace.

R2011-088

**Decision:** Moved by: G. Morrell seconded by: B. Ball that a by-law to amend By-law 2010-70 being a by-law to establish a code of conduct for the council of the Township of Edwardsburgh/Cardinal be now read a third time and finally passed, signed, sealed and numbered 2011-14.

Recorded vote requested by P. Sayeau

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Councillor B. Ball	Yea	
Councillor C. Burrell	Yea	
Councillor J. Hunter	Yea	
Councillor G. Morrell	Yea	
Councillor P. Sayeau		Nay
Councillor J. Scott	Yea	
Mayor B. Sloan	Yea	
Total	6	1
		Carried

c) Community Development Committee

Mayor Sloan advised that one of the appointees – Mrs. Patricia Grant – had advised that she wished to withdraw from the Committee. The Mayor asked if Council would like to consider appointing Heather Lawless as a full voting member. Mrs. Lawless had applied but offered to sit as a resource member because of the number of applications received. The consensus of the members was that this amendment was acceptable.

R2011-089

**Decision:** Moved by: J. Hunter seconded by: P. Sayeau that the mover be granted leave to introduce a by-law appoint members and establish terms of reference for the Community Development Committee and this shall constitute first and second reading thereof.

Carried

R2011-090

**Decision:** Moved by: J. Hunter seconded by: P. Sayeau that a by-law appoint members and establish terms of reference for the Community Development Committee be now read a third time and finally passed, signed, sealed and numbered 2011-20.

Recorded vote requested by J. Hunter

Councillor B. Ball	Yea	
Councillor C. Burrell	Yea	
Councillor J. Hunter	Yea	
Councillor G. Morrell	Yea	
Councillor P. Sayeau	Yea	
Councillor J. Scott	Yea	
Mayor B. Sloan	Yea	
Total	7	0
		Carried

d) Extension Agreement – Estate of Marilyn Janice Gray

R2011-091

**Decision:** Moved by: P. Sayeau seconded by: J. Hunter that the mover be granted leave to introduce a by-law to authorize an extension agreement with the Estate of Marilyn Janice Gray and this shall constitute first and second reading thereof.

Carried

Councillor Sayeau requested clarification of the terms of the agreement and staff responded.

R2011-092

**Decision:** Moved by: P. Sayeau seconded by: J. Hunter that a by-law to authorize an extension agreement with the Estate of Marilyn Janice Gray be now read a third time and finally passed, signed, sealed and numbered 2011-21.

Carried

e) Interim Assessment – James Reilly/Dewit-Richter Drain

R2011-093

**Decision:** Moved by: C. Burrell seconded by: P. Sayeau that the mover be granted leave to introduce a by-law to levy an interim assessment of cost for the maintenance and improvement of the James Reilly/Dewit-Richter Drain and this shall constitute first and second reading thereof.

Carried

The Treasurer provided information on changes to the schedule that necessitated the new by-law.

R2011-094

**Decision:** Moved by: C. Burrell seconded by: P. Sayeau that a by-law to levy an interim assessment of cost for the maintenance and improvement of the James Reilly/Dewit-Richter Drain be now read a third time and finally passed, signed, sealed and numbered 2011-22.

Carried

5. Question Period

Deputy Mayor gave notice of motion that at the next regular council meeting of the Township of Edwardsburgh/Cardinal that he will table suggested changes to the by-law to govern who may be appointed to or serve as a board or committee member.

6. Confirmation By-law

R2011-095

**Decision:** Moved by: J. Scott seconded by: G. Morrell that the mover be granted leave to introduce a by-law to adopt, confirm and ratify matters dealt with by resolution and this shall constitute first and second reading thereof.

Carried

R2011-096

**Decision:** Moved by: J. Scott seconded by: G. Morrell that a by-law to adopt, confirm and ratify matters dealt with by resolution be now read a third time and finally passed, signed, sealed and numbered 2011-23.

Carried

7. Adjournment

R2011-097

**Decision:** Moved by: B. Ball seconded by: G. Morrell that Municipal Council does now adjourn at 6:29 p.m.

Carried

These minutes were adopted by Council this 28<sup>th</sup> day of March, 2011.

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Mayor

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Clerk