

**MINUTES
REGULAR MEETING
MUNICIPAL COUNCIL
CORPORATION OF THE TOWNSHIP OF EDWARDSBURGH/CARDINAL
SPENCERVILLE MUNICIPAL OFFICE
MONDAY, AUGUST 29, 2011
6:30 P.M.**

PRESENT:

Bill Sloan, Mayor
John Hunter, Deputy Mayor
Brenda Ball, Councillor
Charlie Burrell, Councillor
Gerry Morrell, Councillor
Pat Sayeau, Councillor
Joe Scott, Councillor

STAFF:

Michael Wildman, Chief Administrative Officer
Debra McKinstry, Clerk/Planning Administrator
Richard Bennett, Treasurer
Shawn Mason, Deputy Treasurer
Dan Belleau, Manager of Public Works
Dave Grant, Manager of Environmental Services

1. Call to Order

Mayor Sloan called the meeting to order at 6:30 p.m.

2. Approval of Agenda

R2011-251

Decision: Moved by: J. Hunter seconded by: P. Sayeau that Municipal Council approves the agenda as presented.

Carried

3. Disclosure of Pecuniary Interest – None

4. Delegations – None

5. Consent Agenda

R2011-252

Decision: Moved by: J. Hunter seconded by: B. Ball that Municipal Council approves the following items on the consent agenda:

- Minutes of July 25, 2011 Regular Meeting
- Minutes of Committee of the Whole August 15, 2011
- Minutes of Port Management Committee August 17, 2011
- Proclamation – Lupus Awareness Month
- Approve 2010 Financial Statements
- Approve Livestock Valuer Reports
- Award Contract – Loading Spouts Rehabilitation Project
- Award Tender – Sewer Relining
- Award Tender – Truck 7 Replacement
- Award Contracts – Economic Development Strategy and Comprehensive Zoning By-law
- Port Accounts

Carried

6. Minutes of Previous Meetings

a) July 25, 2011 Regular Meeting

R2011-253

Decision: Moved by: C. Burrell seconded by: P. Sayeau that Municipal Council approves the minutes of the regular meeting of Council dated July 25, 2011.

Carried on Consent

7. Committee Reports

a) Cardinal & District Community Centre Board – June 23, 2011

Deputy Mayor Hunter expressed concern with regard to the discrepancies in billing that were noted in the minutes. Councillor Scott noted that he had been absent from the June 23 meeting and agreed to follow up on the concern and report back to Council.

R2011-254

Decision: Moved by: J. Scott seconded by: G. Morrell that Municipal Council receives the minutes of the Cardinal & District Community Centre Board meeting dated June 23, 2011.

Carried

b) Committee of the Whole – August 15, 2011

R2011-255

Decision: Moved by: G. Morrell seconded by: J. Scott that Municipal Council approves the minutes of the Committee of the Whole meeting dated August 15, 2011.

Carried on Consent

c) Port of Prescott Management Committee

R2011-256

Decision: Moved by: B. Ball seconded by: J. Scott that Municipal Council approves the minutes of the Port of Prescott Management Committee meeting dated August 17, 2011.

Carried on Consent

8. Action and Information Items

a) Proclamation – Lupus Awareness Month

R2011-228

Decision: Moved by: G. Morrell seconded by: J. Scott that whereas lupus is an autoimmune disease that can cause severe damage to the tissue and organs in the body and, in some cases, death; and Whereas more than five million people worldwide suffer the devastating effects of this disease and each year over a hundred thousand young women, men and children are newly diagnosed with lupus, the great majority of whom are women of childbearing age; and Whereas medical research efforts into lupus and the discovery of safer, more effective treatments for lupus patients are under-funded in comparison with diseases of comparable magnitude and severity; and Whereas many physicians worldwide are unaware of symptoms and the health effects of lupus, causing people with lupus to suffer for many years before they obtain a correct diagnosis and medical treatment; and

Whereas there is a deep, unmet need worldwide to educate and support individuals and families affected by lupus; and
Whereas there is an urgent need to increase awareness in communities worldwide of the debilitating impact of lupus;
Now therefore be it resolved that October 2011 is hereby designated as "October is Lupus Awareness Month" when lupus organizations around the world call for increases in public and private sector funding for medical research on lupus, targeted education programmes for health professionals, patients and the public, and worldwide recognition of lupus as a significant public health issue.

Carried on Consent

b) Approve 2010 Financial Statements

R2011-258

Decision: Moved by: J. Hunter seconded by: C. Burrell that Municipal Council approves the consolidated audited financial statements for the Township of Edwardsburgh/Cardinal and the audited financial statements for the Port of Prescott as at December 31, 2010 and authorizes the Mayor to sign on behalf of the Corporation.

Carried on Consent

c) Approve Livestock Valuer Reports

R2011-259

Decision: Moved by: P. Sayeau seconded by: C. Burrell that Municipal Council approves the Livestock Valuer's Reports as follows:

Aubin	July 24, 2011	\$168.00
Learmonth	August 4, 2011	\$162.00
Aubin	August 15, 2011	\$207.00

Carried on Consent

d) Award Contract – Loading Spouts Rehabilitation Project

R2011-260

Decision: Moved by: C. Burrell seconded by: P. Sayeau that Municipal Council awards the project for loading spouts rehabilitation at the Port of Prescott to Prescott Machine & Welding in the amount of \$97,000 plus an additional \$25,000 for contingency allowance.

Carried on Consent

e) Award Tender – Sewer Relining

R2011-261

Decision: Moved by: J. Scott seconded by: G. Morrell that Municipal Council:

1. Awards the contract for phase 1 of the sewer relining project to Clean Water Works Inc. at a cost of \$131,000 plus HST
2. Approves a 15% contingency to be used by staff at their discretion, should any unforeseen issues arise during the project
3. Approves that all remaining budgeted finances for the completion of phase 1 be carried over for use in phase 2 and 3 of the project.

Carried on Consent

f) Award Tender – Truck 7 Replacement

R2011-262

Decision: Moved by: G. Morrell seconded by: J. Scott that Municipal Council awards the tender for replacement of Public Works truck #7 to Tallman Truck Centre with Viking attachments at a cost of \$149,849.47 net of HST.

Carried on Consent

- g) Award Contracts – Economic Development Strategy and Comprehensive Zoning By-law Review/Planner of Record

R2011-263

Decision: Moved by: B. Ball seconded by: J. Scott that Municipal Council:

1. Awards the Economic Development Strategy contract to McSweeney and Associates such that stage 1 expenditures do not exceed budget authority in 2011 as noted in this report, and that the balance of the funding for the stage 2 assignment be pre-approved to be completed in 2012, to be funded from the Economic Development Cost Center, and
2. Awards the Comprehensive Zoning By-law contract to J.L. Richards & Associates Limited such that stage 1 expenditures do not exceed budget authority in 2011, and that the balance of the funding for the stage 2 assignment be pre-approved to be completed in 2012 to be funded from the Planning Cost Center, and
3. Awards the contract for the Township Planner of Record to J.L. Richards & Associates Limited for a period of up to four (4) years, and
4. Directs the Treasurer to include funding in the 2012 Draft Budget submissions to accommodate the pre-approved funding requirements of recommendations number 1 and 2 above.

Carried on Consent

9. By-laws

- a) Agreement with South Dundas for Fire Services

R2011-264

Decision: Moved by: J. Hunter seconded by: C. Burrell that the mover be granted leave to introduce a by-law to authorize the Mayor and Clerk to execute an agreement with the Corporation of South Dundas for fire services and this shall constitute first and second reading thereof.

Carried

R2011-265

Decision: Moved by: J. Hunter seconded by: C. Burrell that a by-law to authorize the Mayor and Clerk to execute an agreement with the Corporation of South Dundas for fire services be now read a third time and finally passed, signed, sealed and numbered 2011-62.

Carried

- b) Agreement with City of Brockville – Non-resident User Fees

R2011-266

Decision: Moved by: P. Sayeau seconded by: C. Burrell that the mover be granted leave to introduce a by-law to authorize the Mayor and Clerk to execute an agreement with the Corporation of the City of Brockville (non-resident user fees) and this shall constitute first and second reading thereof.

Carried

R2011-267

Decision: Moved by: P. Sayeau seconded by: C. Burrell that a by-law to authorize the Mayor and Clerk to execute an agreement with the Corporation of the City of Brockville (non-resident user fees) be now read a third time and finally passed, signed, sealed and numbered 2011-63.

Carried

- c) Roadway Service Standards

R2011-268

Decision: Moved by: C. Burrell seconded by: P. Sayeau that the mover be granted leave to introduce a by-law to accept roadway service standards and this shall constitute first and second reading thereof.

Carried

R2011-269

Decision: Moved by: C. Burrell seconded by: P. Sayeau that a by-law to accept roadway service standards be now read a third time and finally passed, signed, sealed and numbered 2011-64.

Carried

d) Open Air Burn By-law

R2011-270

Decision: Moved by: J. Scott seconded by: G. Morrell that the mover be granted leave to introduce a by-law to prescribe the precautions and conditions under which fires may be set in open air and this shall constitute first and second reading thereof.

Carried

Councillor Sayeau confirmed with staff that the prohibition on open air burning was mainly in the village areas as shown on Schedule D of the by-law.

R2011-271

Decision: Moved by: J. Scott seconded by: G. Morrell that a by-law to prescribe the precautions and conditions under which fires may be set in open air be now read a third time and finally passed, signed, sealed and numbered 2011-65.

Carried

e) OSWAP Contribution Agreement

R2011-272

Decision: Moved by: G. Morrell seconded by: J. Scott that the mover be granted leave to introduce a by-law to authorize the Mayor and Clerk to execute an agreement with Her Majesty the Queen in Right of Ontario as represented by the Minister of Agriculture, Food and Rural Affairs (OSWAP Phase 3 – Intake 1) and this shall constitute first and second reading thereof.

Carried

Councillor Morrell commended the Manager of Environmental Services and other staff in applying for and obtaining the OSWAP grant.

Councillor Sayeau confirmed with staff that the total cost of the project is approximately \$686,000 with the Provincial Government paying approximately \$457,000. He asked how the municipality's share was intended to be paid. Mayor Sloan responded that the municipality's share would be spread over the three years of the project and one-third had been approved in the 2011 budget. The rest would be considered in each of the next two years.

R2011-273

Decision: Moved by: G. Morrell seconded by: J. Scott that a by-law to authorize the Mayor and Clerk to execute an agreement with Her Majesty the Queen in Right of Ontario as represented by the Minister of Agriculture, Food and Rural Affairs (OSWAP Phase 3 – Intake 1) be now read a third time and finally passed, signed, sealed and numbered 2011-66.

Carried

10. Financial Report

a) Port Accounts

R2011-274

Decision: Moved by: B. Ball seconded by: J. Scott that Municipal Council approves payment of Port of Prescott invoices on the attached listings:

Batch No. 24	\$ 39,669.68
Batch No. 25	\$ 4,200.00
Batch No. 26	\$324,099.95
Batch No. 27	\$ 29,121.45

Carried on Consent

11. Mayor's Report

Mayor Sloan advised that he and Deputy Mayor Hunter had attended the AMO conference last week and he intends to report further at a later date.

Mayor Sloan reminded those present that the Household Hazardous Waste Day is scheduled for September 24 at the Counties' garage on County Road 21.

Mayor Sloan said he was pleased to advise that final approval had been received from the Department of Fisheries and Oceans for the Port of Prescott wharf rehabilitation project.

Mayor Sloan also informed Council that a special meeting of Council would be called for September 12, just before the Community Development Committee meeting, to award the tender for the Port project.

12. Council Inquiries/Notices of Motion

Deputy Mayor Hunter said that he had received information at the AMO conference with respect to the solar energy micro fit program. He noted that while it would be approximately 18 to 24 months before a contract would be offered, the deadline for municipalities to apply is October 1. Deputy Mayor Hunter recommended that the CAO be directed to pursue this opportunity further. The consensus of Council was that staff should move forward with an application and report back to Committee of the Whole.

Councillor Sayeau advised that he would be away from September 2 to September 18 and gave his regrets for the staff appreciation event being hosted by Deputy Mayor Hunter. He also asked that his regrets be offered to organizers of the Cardinal Labourfest parade and Spencerville Fair parade.

Councillor Sayeau said that he had fielded some calls from ratepayers still experiencing difficulty with the recent address change in Johnstown. Canada Post has been advised of the problem, but says it may take some time yet for private companies such as Dell and Sears to update their databases.

Councillor Sayeau noted that Mr. Tom Wilson would be appearing at the next Committee of the Whole meeting with respect to an ongoing drainage issue at his property in Johnstown. Councillor Sayeau said this problem was left over from the previous Council and that he had been under the impression a solution had been arrived at, but that no progress had been made. Councillor Sayeau said that he would not be at the next Committee of the Whole meeting and wanted the other members of Council to be aware that efforts have been made in the past. Councillor Sayeau advised that Mr. Wilson does not wish to sign the requested "consent to enter" agreement, but had offered another form of permission.

13. Question Period

Jill Hudson from the EMC requested clarification on the non-resident user fee agreement with the City of Brockville and the Mayor outlined the details. Ms. Hudson asked if the extended fire service area with South Dundas carried extra

costs for the municipality. Mayor Sloan advised that the municipality would be compensated by South Dundas for any costs and that this agreement would allow a faster response time to the area affected.

Erin Christie introduced herself as the new reporter for the Prescott Journal. She requested clarification on the open air burning by-law and Mayor Sloan advised that it mostly tightened up existing rules.

Ms. Hudson asked for more information on the OSWAP contribution agreement. The CAO explained the project and the requirement for the funding agreement. He noted that the tenders for the project were lower than expected.

Jake Stitt asked for an update on the situation at the Cardinal Arena, the cleanup of the collapsed building in Cardinal and the paving of Adelaide Street. Mayor Sloan responded that work was progressing on all three items.

14. In Camera – None

15. Confirmation By-law

R2011-275

Decision: Moved by: P. Sayeau seconded by: J. Hunter that the mover be granted leave to introduce a by-law to adopt, confirm and ratify matters dealt with by resolution, and this shall constitute first and second reading thereof.

Carried

R2011-276

Decision: Moved by: P. Sayeau seconded by: J. Hunter that a by-law to adopt, confirm and ratify matters dealt with by resolution be now read a third time and finally passed, signed, sealed and numbered 2011-67.

Carried

16. Adjournment

R2011-277

Decision: Moved by: C. Burrell seconded by: P. Sayeau that Municipal Council does now adjourn at 7:10 p.m.

Carried

These minutes were adopted by Council this 26th day of September, 2011.

Mayor

Clerk