

Community Development Committee

Terms of Reference

The Community Development Committee combines three former standing committees of council into one building upon the inter-relationships between these former committees. The intent is to ensure broad community sustainability by building on the principle of “live, work and play” or “Planning, Economic Development and Recreation”. It is important to develop communication, coordination and synergies for growth management, economic development and leisure activity strategies in order to develop sustainable communities.

The concept of volunteer community representatives continues with the Community Development Committee. The level of skill and networking connections of community leaders is an asset and a motivator to engage other people and organizations for the betterment of Edwardsburgh/Cardinal as a vibrant community.

The mandate of the Committee:

- Provide leadership and guidance to ensure E/C as a vibrant community for growth and sustainable development
- Serve as a knowledge, talent and resource tool for Council
- Advocate and encourage community involvement and networking
- Present new initiatives to Council
- Assist in developing a healthier and more dynamic and diverse business environment by encouraging and supporting existing business while working to attract new business opportunities
- Explore development and promotion of tourism opportunities in the municipality
- Provide leadership and guidance in the development, promotion, awareness and enhancement of recreation in the Township
- Acting in a Planning Advisory role, review development proposals and make recommendations to Council
- Assist with review and make recommendations relative to development in the municipality.

The Committee shall consist of six to nine voting members appointed by Council as follows:

- Three voting members, being members of Council. One to be appointed from each ward for a period of two years, one of whom to be appointed as Chairperson.
- Three to six voting members, being residents and non-Council members of Edwardsburgh/Cardinal to be appointed for the term of council. Council will strive to ensure a balanced representation between urban and rural interests. Council will also strive to ensure a broad representation of residential, business and recreational interests when making appointments.

The Mayor is appointed as an ex-officio member and has a vote, but does not contribute to establishing quorum.

The Committee is generally governed by the procedure by-law of Council which includes the following provision:

89. *The Community Development Committee is a committee appointed by the Council of the Township of Edwardsburgh/Cardinal from time to time and shall generally operate under the same procedures and rules.*

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Schedule A, By-law 2011-20

The Committee is also subject to the provisions of Township of Edwardsburgh/Cardinal By-law 2011-20 Being a By-law to Appoint Members and Establish Terms of Reference for a Community Development Committee, as may be amended, repealed or replaced by the Council of the Township of Edwardsburgh/Cardinal. The Community Development Committee shall meet on the second Monday of each month except July, August and December. The agenda for a meeting of the Committee shall be drafted by the Clerk in consultation with the Chair and shall be made available to members at least three (3) days prior to the date of the meeting. The Chair shall be appointed by the Mayor.