

PORT OF PRESCOTT MANAGEMENT COMMITTEE
SOUTH EDWARDSBURGH COMMUNITY CENTRE – JOHNSTOWN
January 18, 2012
7:00 p.m.

Present: Chair W. Sloan
J. Hunter
B. Ball
C. Burrell
G. Morrell
P. Sayeau
J. Scott

Staff Present: R. Dalley, General Manager
L. Stephenson, General Foreman
M. Wildman, CAO
R. Bennett, Treasurer

1. Call to Order:

Chair Sloan called the meeting to order at 7:00 p.m.

2. Approval of Agenda

Moved by J. Scott and seconded by B. Ball that the agenda be approved. Carried.

3. Disclosure of Pecuniary Interest – None

4. Delegations – none

5. Consent Agenda

Chair Sloan reviewed items for the Consent Agenda.

Moved by J. Hunter and seconded by B. Ball that item 7d) be carried on consent.
Carried.

6. Discussion Items - none

7. Action/Information Items

a) Operation Report

G. Morrell asked why the lost labour hours for the year were significantly higher than the previous year.

L. Stephenson explained that lost time was a result of a shoulder injury resulted in most of the extra hours.

Moved by C. Burrell and seconded by J. Scott that item 7a) be received. Carried.

b) General Manager's Report

G. Morrell asked why miscellaneous had dropped so much from the previous year in the YTD Statement of Income.

R. Dalley advised that the \$300,000 miscellaneous income in the previous year was the result of a material adjustment resulting from the grain audit.

G. Morrell asked why grain drying revenue had dropped compared to the prior year.

R. Dalley advised that there is more competition for the service of drying, and that this was a dry year as a result of our weather which reduced need for drying services.

J. Hunter commented that not as much corn was brought to the elevator because of a 20% reduction in corn yields this year, 15% increase in farm storage each year over the last few years and more privately owned storage facilities are available to farmers.

J. Hunter asked about the hours and costs for the ship that was unloaded Christmas weekend.

L. Stephenson advised that it was a full 8 hour shift to unload that ship, and R. Dalley reported that the customer is charged double time rates for work on a holiday.

Moved by B. Ball and seconded by C. Burrell that item 7b) be received. Carried.

c) New Marine Terminal

R. Dalley reported that the project is going very well. Some difficulties have been identified with the ARC piles. One pile they could not get driven to required depth, but they have gone ahead and filled with stone. It will be the contractor's responsibility to get it corrected according to the contract specs.

J. Hunter asked how far along are they with the project.

R. Dalley reported that they have finished Cell #4, filling arc #4 and working on driving sheet piles on cell #5. Cell #6 template is being put into place.

J. Hunter asked if they are infilling behind the Cells and R. Dalley replied that they are.

R. Dalley advised that they are slightly behind schedule at this time, but may still be finished by March 15th which is the approved schedule.

P. Sayeau asked if the March 15 environmental deadline can be extended.

R. Dalley replied that this is up to the contractor to seek approval.

J. Hunter asked if the contractor was working 2 shifts, 5 days a week.

R. Dalley advised that as far as he knows, they are. He further advised that he receives a daily progress report which he could forward by email to Committee members if they wished.

J. Hunter asked if the Salt Company were moving their pile of salt yet.

R. Dalley advised that they have not been asked to move it yet as that area is not yet needed.

G. Morrell advised that in the engineer's report they state that 1,400 tonnes of stone were placed into Arc #2 and 3,200 tonnes placed into Cell #4. He asked if these are the usual amounts required for each.

R. Dalley responded that the amount would fluctuate based on the depth of the Arc or Cell.

P. Sayeau asked how the quantities used so far are as compared to the budgeted quantities.

R. Dalley reported they are under budget at this time.

Moved by G. Morrell and seconded by J. Hunter that item 7c) be received. Carried.

d) Environmental Update

Committee received the report through the consent agenda.

8. Council Inquiries/Notices of Motion

G. Morrell asked if Mr. Maybe had been contacted as a directed at a previous Committee meeting.

R. Dalley advised that he has spoken with Mr. Maybe and explained the Committee's position.

M. Wildman advised that any further discussion on this matter should be held in closed session.

G. Morrell advised that he noticed construction work being done to widen the traffic area by the front gate and asked if in the future, our Public Works department could be utilized to assist with similar work.

R. Dalley reported that this job was complete, and that this would be considered in the future.

M. Wildman advised that the Township would be happy to assist with smaller jobs whenever possible.

9. Closed Session

Moved by B. Ball and seconded by J. Hunter that the Port Management Committee proceeds into closed session at 7:36 p.m. in order to address a matter pertaining to labour relations or employee negotiations.

Carried

Moved by B. Ball and seconded by J. Hunter that the Port Management Committee return to open session at 7:59 p.m. Carried

Moved by J. Scott and seconded by G. Morrell that all non-union Port employees receive the same percentage pay increase as the Union employees for 2012 effective January 1, 2012.

J. Scott requested a recorded vote

B. Ball		Nay
J. Hunter	Yea	
B. Sloan	Yea	
J. Scott	Yea	
G. Morrell	Yea	
C. Burrell	Yea	
P. Sayeau	Yea	
Total	6	1

Carried

Note: This motion was not approved on January 23, 2012 by Council as written above.

9. Adjournment

Moved by B. Ball that the meeting adjourn at 8:04 p.m. Carried

These minutes were approved by Council except as noted above this 23rd day of January, 2012.

Chair

Secretary